



Day Skipper Yachtmaster/Coastal On Line Theory Courses

Howellsail On-Line Navigation Theory Courses are now used across the Northern Hemisphere. Our clients come from as far as China, Thailand, Kazakhstan, Canada, Caribbean, Canary Islands, as well as Europe and the UK.

Many people now utilise distance learning methods and they are ideal for those who have limited free time, or are unable to commit to a pre-programmed theory course. We provide on line theory courses for both Day Skipper and Coastal/Yachtmaster Offshore. Now you can complete the theory in your own time, at your own pace in the comfort of your own home or surroundings. These courses differ from normal correspondence courses because they are internet based. You receive an immediate reply to your answers, rather than having to post them and wait for a reply. Back up services during your course is excellent and you can check your own work as you go, we also monitor your progress. We have a 100% pass rate for those completing the course.

How it works..... We send you a theory pack with an exercise and course information book, charts, handbook and general information. You receive a username and password giving you access to the course online, where all the lessons are laid out in an easy to understand way. You can check your own work as you go by clicking answer buttons. These include full colour pictures of the chart work etc. The exercise and course information book contains the same exercises as included in the on line course. (This can be used instead of looking at the screen all the time when answering questions.)

Once you have completed the On Line Course we forward the final assessment password to you. You can now complete this online on your own. (On line students who intend to enter the MCA large yacht qualifications will always require a formally invigilated exam.) Once these papers have been completed successfully we forward the RYA Certificate to you.

Should you have any difficulties we provide a full back up service whereby you can contact us by email or phone. Your questions will be dealt with promptly by fully qualified RYA Instructors who also teach the practical courses, enabling them to relate theory to practice.

Your course liaison will be with Michelle Howell, a RYA/MCA Yachtmaster Ocean (Commercially Endorsed) and Shorebased Instructor. Michelle has sailed over 30,000 miles and will monitor your progress and provide any advice and assistance as required.

Your second tutor will be Richard Howell. Richard is a RYA/MCA Yachtmaster Examiner and Instructor (Commercially Endorsed). He provides offshore practical instruction and Yachtmaster Examinations in the UK, Gibraltar, Canary Islands, and also Menorca where he was the Chief Instructor.

Which course is suitable?

Day Skipper Navigation theory course, suitable for both sail and motor cruising. This is an elementary course in basic seamanship, navigation and meteorology, suitable for beginners and people with little experience in boats.

Coastal Skipper/Yachtmaster Offshore. A more advanced course in navigation and meteorology, suitable for students who have already completed the Day Skipper course, or who have a background of cruising or offshore racing experience. **This course is definitely not suitable for beginners.**

GUIDANCE NOTES

What you should receive.

To start you will need to check the items in your pack. You should have the appropriate theory pack containing:-

The RYA Training Almanac.

The Northern Hemisphere Course Exercises and course information book.

The RYA Training Charts. (2)

The Shorebased Course Notes.

Access code for Online Chart Plotter.

Your own dedicated **user name** and **password** enabling you to access your On Line Theory Course.

What you will need.

You will need pencils, dividers, a rubber, pencil sharpener and a course plotter (Breton, Portland, Douglas protractor or parallel rule) Breton or Portland is recommended for this course. (*Portland plotter and divider sets can be purchased from the RYA, or any chandlers at cost of approx £25.*)

The Plotter and Dividers are currently available free with Day Skipper theory courses!

A quiet place to work and spread out your charts will make it much easier to concentrate.

An A4 notepad is essential for setting out and calculations.

Possibly a calculator.

What everything is for.

The RYA Training Almanac contains all the information a skipper would find in a normal almanac.

This includes tides, port information passage planning information and much more.

In addition the almanac includes some chart symbols such as buoys, lights, shapes, rocks, wrecks etc. normally found in the chart 5011 book.

The Exercises and Course Information book contains all the exercises included in the on line course.

This can be used instead of looking at the screen all the time when answering questions.

The RYA Day Skipper and Coastal/Yachtmaster Course Notes have information included in the course but in less detail and with some examples.

The training charts are used for navigation exercises during your course. (Not to be used for real navigation)

The plotter is essential and is used for the chart work.

Problem solving.

In the unlikely event that you have problems with the course materials or content please contact us and we will get back to you by phone or e-mail.

How the course works.

The initial sections of the Day Skipper On Line course are mainly quizzes with help buttons which will give access to the information needed. The information can also be found in the RYA course notes. From Section 3 onwards the On Line course notes are a much more detailed account of the course notes included in the RYA Day Skipper/Watch leader course notes book.

Both the Day Skipper and Coastal/Yachtmaster on line courses include many example questions which show the answers with the full working out. There are examples of how to set out your calculations both for the course and when you are navigating. All the questions have answer buttons and you can check your work as you go. The answers show full working out and the chart work. Some of the questions have a submit button. These answers are automatically submitted to us for checking. Utilising this system we can monitor your progress. *Once an answer is submitted the correct answers and workings out for the question are immediately shown to you, so you do not have to wait for the centre to get back to you.*

If you submit an incorrect answer we may contact you to see if you are having problems and if so provide any necessary help and advice.

Contact details.

You can contact your tutors or the centre at any time to seek help or advice. This can be done by email addressed to info@howellsail.com or by phone either 01924 848558 or 07764 603000.

Once you have successfully completed all the course work we will forward the final assessment password to you. When you have successfully completed the course and examination to the RYA standard we will issue you with the RYA Day Skipper/Coastal Yachtmaster Course Completion Certificate. *If for any reason you are not successful in your final assessment we provide extra tuition free of charge until you are able to successfully complete a final assessment paper.*

How much time should I spend on the course?

A total of 40 hours minimum is required to complete the course. Our recommendation is to spend an average of between 5 and 10 hours per week studying the course and completing the exercises. Your course should then be completed in 2 to 3 months.

On page 4 and 5 of the Exercises and Course Information book there is more information about time to be spent on each section and the level of knowledge required.

It is an RYA requirement that the course is completed fully before an exam is taken. The questions that are required to be submitted must be submitted to the centre in order for the theory exam to be taken.

Additional Reading

The following textbooks which are all listed in the RYA Shorebased Course Publications Guide included in your pack are suggested additional reading. Their relevance for the Day Skipper and Coastal Skipper/Yachtmaster courses is also indicated.

- *Symbols and Abbreviations. 5011. (DS and CS)*
- *International Regulations for the Prevention of collision at Sea. (DS and CS)*
- *The RYA Navigation Handbook [Mainly CS but useful for DS].*
- *The Seaman's Guide to the Rule of the Road [CS].*
- *The RYA Weather Handbook [CS].*

TERMS AND CONDITIONS.

The contract is between Navathome.com and the student. Under Navathome.com and consumer protection (Distance Selling) regulations you have a statutory cooling off period of 14 business days from the day you receive your course. During this period you can cancel your purchase up to 14 days from the day of purchase.

At any time during this period you can notify the training centre that you wish to cancel your contract with us and we will give a full refund including any delivery charges.

The course materials must be returned in an 'as new' condition and the postage paid.

If the course materials are being returned because they are faulty then the training centre will refund any postage costs.

Access to the online course material is terminated immediately. You will not be able to claim a full refund if the course material has been damaged or if you have no proof of purchase.

The training centre reserves the right to deduct for the net cost of any missing or damaged course materials and postage.

Payments

Payments for course fees are due, in full, at the time of enrolment. Payment can be made by bank transfer or by cheque in GBP, drawn on a UK bank, or by Debit/Credit card or Paypal.

In the case of payment by cheque we reserve the right to allow the cheque to clear before dispatching your student pack.

Once payment has been made and confirmed students will be sent the student pack and be supplied with the log in information to access the online course.

The student pack will be sent on the next working day and delivery to Europe is included in the course price.

Additional fees may be applied to addresses outside of these areas. Navathome will not be held responsible for any duty or expenses incurred in the country of delivery.

Course expiry

There is an extendable access period of 6 months set for the course. An admin fee of £30 is charged for each time the course is extended.

If the access lapses it can still be extended anytime within a period of 3 years from the date the access period lapsed.

If a course remains dormant for more than 3 years, (has lapsed and not been extended within a period of three years) it will be terminated and the log in removed.

Once a student has passed the assessment their course is complete and their access terminated.

Internet access

Students must have access to the internet and email to complete the course.

Users

The course is not transferable and access is for the applicant only.

Compatibility

Please check that the free trial runs on your device before booking. The courses do not use a platform so work on most devices including iPad, iPhone, PC, Mac, Android etc.

There are some issues with the free chart plotter simulator provided by the RYA. It works on PC and Mac but not on mobile devices. It is not essential to the courses so can be worked around if a student does not have access to the PC based units.

Pre course knowledge

Students should be at the correct level for the course being taken. Coastal/Yachtmaster theory is required before taking the RYA Ocean theory.

What we provide

We will provide online back up and land line telephone backup as required by each student and every endeavour will be made to help students achieve their aims.

We will not disclose information about students unless we are legally obliged to do so or a student has agreed in writing in advance.

By enrolling you confirm that we may hold necessary business information about you including your name, address, course booking, payment and course record. No credit card information is held by Navathome.

Any contract between you and us shall be governed by English law and the courts of England and Wales shall have non-exclusive jurisdiction over any dispute.

All dealings, correspondence and contact between us and you shall be made or conducted in the English language.

Every effort has been made to ensure the accuracy of course information. However, we cannot accept any liability for errors, omissions or inaccuracies in the course content.

We continuously improve the course content and we do welcome any feedback from students which improve the quality of the course.

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